

BPiAZ.4231.

PRE-ADOPTION QUESTIONNAIRE (CATS) for Shelter on Paluch named after Jan Lityński

Please send the completed questionnaire to the following address: ba@napaluchu.waw.pl

animal number

PERSONAL DETAILS OF A PERSON INVOLVED IN THE ADOPTION

IMPORTANT! Personal data (name, surname, address, telephone number email address). Please fill in legibly in block capitals.

Name and Surname:										Age:			
Address of registered residence (street, code, town):													
Address of residence – if different from the registered residence (street, code, town):													
Telephone no:							Second telephone no (if applicable):						
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e-mail:													
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Please read carefully the information below:

*Adopting an animal I am aware that I have to bear the costs of its maintenance (food, vaccination, deworming, protection against parasites, possible treatment, behavioural consultations *, etc.) and I have certain duties for the animal (care, responsibility for the animal) until the end of it's life.*

I am aware that in the initial period after adoption the cat may show various behavioural problems, and in the event of such problems, I can contact a cat volunteer who will help to indicate the way to proceed; possibly advise on what help I should seek

At the same time I agree to having the living conditions of the animal given by me checked by the Shelter (such visits may be unannounced).

I have been informed that the final decision about choosing a new owner is always made by the shelter.

I have also been informed that the adoption of animals from the Shelter on Paluch named after Jan Lityński is free - donation is not obligatory. However, it helps us to prepare other animals for adoption.

I have read the applicable adoption procedure.

Amount of possible donation: PLN; payment: cash, card, transfer (delete where necessary)

**.....
(date and legible signature of the person interested in the adoption)**

** For the first 3 months after adoption, the adopter is entitled to free behavioural advice from shelter behaviourists. They take place by phone or by appointment **at the hostel**.*

INFORMATION CLAUSE ON PROCESSING OF PERSONAL DATA

- 1. The administrator of your personal data is the Shelter on Paluch named after Jan Lityński with its registered office in Warsaw (02-147), at ul. Paluch 2.*
- 2. The administrator has appointed the Data Protection Supervisor at the Shelter on Paluch named after Jan Lityński who can be contacted by e-mail: iod@napaluchu.waw.pl or by writing to the address of the Administrator's office.*
- 3. Personal data made available to the Administrator will be processed in accordance with the Regulation of the European Parliament and Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 (general data protection regulation - GDPR), art. 6 para. 1 b) - the processing is necessary for the performance of the contract to which the subject of the data is party or take action at the request of the subject of data prior to the conclusion of the contract.*
- 4. Your personal data will be processed in order to conclude a contract or to take action before its conclusion, which will allow adoption of the animal.*
- 5. In connection with the processing of data for the purposes referred to in point 4, the recipient of your personal data will be: employees of the Capital City of Warsaw Office, employees of the City Guard of the Capital City of Warsaw, Geulincx Poland Sp. z o.o, International Database SAFE-ANIMAL.*
- 6. Your personal data will be kept for the duration of the adoption agreement and then for an obligatory period regarding the storage of documents, governed by separate provisions. In the event that the contract is not concluded, the data will be stored for 24 months.*
- 7. In connection with the processing of personal data, you have the right to access your data, to rectify it, delete it, limit processing, the right to object to the processing, as well as the right to transfer data.*
- 8. If you have been informed of unlawful processing of your personal data, you have the right to lodge a complaint with the President of the Office for the Protection of Personal Data.*
- 9. Providing your personal data by yourself is voluntary, but it is a condition of concluding a contract or taking action before its conclusion, and not providing the data will make it impossible to conclude a contract.*

.....
(date and legible signature of the person interested in the adoption confirming they have read the clause)

BASIC INFORMATION ABOUT THE PERSON INTERESTED IN ADOPTION

Q1. Is the cat you want to adopt for you (and possibly other people you live with) or for someone else – for instance, a family member – and the cat will be living somewhere else?

Please answer the following questions by ticking "v" in the correct box

I adopt the cat for myself and it will be living with me	
I adopt the cat for another person and it will be living somewhere else	

If the cat will NOT be living with you, please pass the questionnaire on to the Adoption Office' employee. He/she will ask you several additional questions. If the cat will be living with you, please proceed to the next questions.

Q2. What is your **MAIN** source of income?
(e.g. full time job, part time job, contract of specific work e.g. seasonal job, pension etc.)

.....
.....

Q3. Where do you live?
Please answer the following questions by ticking "v" in the correct box

House with a garden	
Block of flats / tenement	
Other place, what kind?	
Mine	
Other person's I live with	
Someone else's, who?	

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Q4. Whose house/flat is it?
Please answer the following questions by ticking "v" in the correct box.

Q5. How many hours a day (**MAXIMUM**) will the cat stay at home alone?:

Q6. Please mark which of the following accessories – in your opinion – are absolutely necessary for the cat's well-being at home and you will provide them for the cat you want to adopt.

Please answer the following questions by ticking "v" in the correct box

	Absolute must	Nice to have	Not necessary
Cat bowls for food and water			
Litter tray			
Scratching posts			
Cat hiding places, letting the cat watch from a safe hiding place			
Shelves set at different levels, so the cat doesn't have to stay on the floor			
cat toys			

If you live in a block of flats / tenement (not in a stand-alone house), please answer the questions below. However, if you live in a stand-alone house, please proceed to the next section.

Q7. Does the flat include:

Please answer the following questions by ticking "v" in the boxes that apply.

balcony / terrace / loggia?	
tilt-and-turn windows?	
Windows you can crack open	

If you have a balcony, terrace or loggia, please answer the question below:

Q8. Is the balcony / terrace / loggia currently secured in any way to prevent the cat falling?

(tabelka)

Yes

No, but I plan to install security measures

No, but I don't consider them necessary (eg. the cat will only be there under my supervision)

If you have a balcony, terrace or loggia that is already secured, please answer the question below:

Q9. What measures do you use to prevent the cat falling?

Please describe in detail what kind of safety measures you have.

.....

If you have windows you can crack open (Tilt and turn), please answer the question below:

Q10. Are the windows currently secured in any way to prevent the cat getting stuck?

Yes	
No, but I plan to install security measures	
No, but I don't consider them necessary (eg. the cat will only be there under my supervision)	

If you have windows you can crack open (Tilt and turn) that are already secured, please answer the question below:

Q11. What measures do you use to prevent the cat getting stuck?

Please describe in detail what kind of safety measures you have.

.....

If you live in a stand-alone house (and not in a block of flats / please answer the questions below (12-14). But if you live in a flat in a block of flats / tenement, please proceed to the next section of the questionnaire, (Question 15)

Q12. Where will the cat stay during days and nights? It is possible that part of a day the cat will spend at home with you, while another part of a day it will be left outside on the premises. Please mark **ALL** places where your cat will stay (even for a short period) during the day.

Please answer the following questions by ticking "v" the boxes that apply.

at home	
on the terrace	
freely on the premises	
on the premises, in a secured area	
Outside the premises	

Q13. Is the house and land surrounded by a fence?	Q14. If yes, how high is the fence?

If you live in a block of flats / please answer the questions below. If you live in a stand-alone house please proceed to question 17

Q15. Which floor do you live on?

Q16. Where will the cat stay during days and nights? It is possible that part of a day the cat will spend at home with you, while another part of a day it will be left outside on the premises. Please mark **ALL** places where your cat will stay (even for a short period) during the day.

Please answer the following questions by ticking "v" the boxes that apply.

at home	
on the balcony / terrace / Loggia	
Outside, on walks (harness and leash)	
Outside, they will be let out if they want	

Whether you live in a block of flats or in a stand-alone house and the cat will be let outside please answer questions 17-20. If the cat is only going to stay inside and not be let out please proceed to the next section of the questionnaire.

Q17. Are there busy streets in the neighbourhood?	Q18. After how long do you plan to start letting the cat out of the house?

Q19. How to you plan to insure the safety of your cat if it leaves the house?

Please provide details of safety measures you will put in place

Q20. In your opinion, what is the best way to protect your dog against fleas and ticks, and during what period of the year is this necessary.

INFORMATION ABOUT OTHER HOUSEHOLD MEMBERS

If you live with other people, please answer the questions below. If you live alone, please proceed to the next section.

Q21. Who do you live with?

Please answer the following questions by ticking "✓" the correct box.

other adults	
children below age 15	
How may and how old are they?	
There are none at the moment but we plan to have children	

If there are children below age 15 in your household please answer the question below.

Q22. Has the child (or children) been raised previously with a cat/cats?

yes	
no	

Q23. Is any household member allergic to a cat's hair or saliva?

Please answer the following questions by ticking "✓" the correct box.

yes	

no	
I don't know	

Q24. Is any member of your household afraid (even a little) of cats (who)??

Q25. What do the other household members think about adopting a cat from a shelter?**Please answer the following questions by ticking "✓" to the boxes that apply.**

all members of the household agree that adopting a cat from a shelter is a good decision – it's our mutual decision	
some members of the household really want to adopt a cat from a shelter but others are not fully convinced by this idea.	

Q26. Who came up with an idea of adopting a cat / who wants a cat the most and who will be the **main** guardian of the cat

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PAST EXPERIENCE WITH ANIMALS

Q27. In the Past have you ever had a cat? When did you have a cat- as an adult living on your own or a child at your family home?

Please answer the following questions by ticking "✓" in the boxes that apply.

cat was at my family home when I was a little child	
cat was at my family home when I was a teenager or an adult	

I had a cat as an adult living on my own	
I have a cat now	

If you had a cat in the past please answer the questions 28-29. If not proceed to question 30

Q28. What cat/cats do you have now/did you have in the past (what breed?)? Where did you get them from?

.....

Q29. What happened to your cat (cats) in the past? If you had more than one cat, please write what happened to each one of them.

Please provide as much detail as possible details (more than "died of old age" or "we gave them to someone else") - examples include : what illnesses did the cat suffer from, how were they looked after, under what circumstance the pet was given to someone else.

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If you have other pets NOW please answer the questions below if not proceed to the next section.

Q30. What pets do you have at home now (dogs, cats, other – what kind?). Also, please write how many of them and how old they are.

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Q31. Please describe in detail whether your pets had any previous contact with cats and if so, what was their reaction:

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Q32. How will you introduce the cat you wish to adopt to your other pets living at home?

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Q33. Please describe in detail how you would plan to introduce your new cat to the current residents and how would you solve any problems there could be between them

.....

.....

If you CURRENTLY have a cat at home please answer the following question:

Q34. Has your cat or cats ever been tested as carriers of Feline viruses FeLV or FIV. If yes what were the results

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SUPPLEMENTARY INFORMATION

Q35. What kind of food will you be feeding your cat?
Please provide as much detail as possible

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Q 36. What do you think about cat neutering?

.....

Q37. Please imagine that you have to travel (e.g.: on holidays, a short business trip, stay in hospital). If you live with other people, please assume that the other household members will also be absent from home. Considering the situation, what will you do with the cat?

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Q38. Finally, please imagine that following adoption, you will face one, several or all problems mentioned below. Please describe briefly what would you do in every situation.

a) the cat is going outside the litter tray

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What do you think could be the reasons that a cat goes to the toilet outside the litter tray?

.....

b) the cat is destroying items at home, scratching furniture etc.

.....

c) the cat does not accept other pets at home (if there are no other pets at home, please assume they may appear one day, or you will have to take care of them temporarily at your home)

.....

d) the cat is active at night (noisy and disturbs sleep)

.....

What could you do to minimise the cat's night-time activity?

.....

e) a new household member appears at home and the cat does not accept him/her (scratches, bites, sprays, pees on this person's belongings, doesn't want to approach this person or hides from them)
If you have a child or children please detail what will happen and what you will do if this happens.

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Comments and concerns of the animals' guardian / volunteer regarding cat evidence no:

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(date, legible signature of animals' guardian / volunteer)

Conclusions from the interview of the Adoption Office employee: (always to be filled in by the Adoption Office employee)

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.....

.....
(date and legible signature of the Adoption Office employee)

The cat was neutered (in case of kittens it received a referral for a surgery free of charge) microchipped and received flea and tick collar

Shelter's decision: animal can / cannot (underline that apply) be given for adoption to the person concerned. Justification (not obligatory when adoption approved, **always obligatory when refused**)

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.....
(date and legible signature of the Adoption Office employee)

I have been made aware of the Shelter's decision:

.....
(date and legible signature of person concerned)